

Email bulletin N° 100 – 25 November 2009

Dear Colleague,

Welcome to the hundredth edition of the e-news bulletin.

First published in May 2005 the news service has grown in its coverage as well as its readership. Our first issue had three sections – local, national and funding news, we now have twelve sections including a very popular jobs section. Our subscription has grown from 0 to 526 subscribers, representing voluntary and community groups involved in a wide range of service delivery; statutory sector partners and individuals.

In recent months we have changed its format and added in two new services - the e-news alerts and e-news features e.g. funding special. Next week we are going to send out a survey to find out what you think about the service and how we should develop it to suit your needs.

Best Wishes,

Eithne

Eithne Rynne,

Director, Community Links Bromley

Next publishing date:

- Wednesday 9 December 2009
- Copy deadline: Thursday before publication

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Spotlight

Report back on CLB's Commissioning In Bromley information event

Held on 16th November at Community House, CLB's Commissioning in Bromley information event was attended by over 50 delegates. As a record of the event and for those of you unable to attend, we have published the following:

- An overview of the [key points of the day by Eithne Rynne](#)
- A full report from each of the four workshops including direct feedback from LBB's Commissioners to delegate's questions from the workshops and plenary session. Download the [report from the workshops](#)
- View [Flickr site with photos from the event](#)

Local news

Commissioning In Bromley – update from Eithne Rynne, Director CLB

I'm extremely pleased to inform you that our event on the 16th November, co hosted by LBB Bromley, was a resounding success.

All agreed that whilst there was more work to be done, the event was seen as a good first step towards ensuring effective communication between LBB and local groups at this critical time in the development of new Commissioning.

Key personnel from Adult & Community Services Commissioning opened the morning session with individual presentations of the developments within their respective services and outlined the challenges which lie ahead with personalised budgets. This afforded us some very real opportunities for genuine discussion in the workshops around the commissioning of new services and the likely impact of the personalization agenda. In the session on Monitoring practical questions were asked about the different types of evidence groups could submit so their work on softer outcomes could be captured. I was personally struck by the concerns raised in the Service Development workshop by small organisations that provide specialist services but do not have capacity to participate in tendering. Would there be any support for them and was it possible that they would lose out if the personalisation agenda leads to more general services? I will take this capacity issue back to the CLB team to discuss how we might support small groups.

Delegates raised questions around whether there would be a requirement to have a quality mark for the provision of their services and whether or not the current weighting of 60 percent towards price and 40 percent towards quality was likely to change in the new quality evaluation process. Delegates also learned about the various stages that are gone through from start of tendering processes to final agreement and sign off at Member level.

The panel debate I chaired allowed time for valuable feedback from the workshops held after lunch as well as an opportunity for an open Q&A session. Please take the time to read the report from the workshops and plenary session which I know you will find extremely informative.

Lorna Blackwood (Interim Director ACS Commissioning and Partnerships) final message was to emphasise the need for continuing dialogue to ensure that the processes are as robust as they can be for the benefit of everyone.

I would like to thank Lorna and her team for co-hosting the event and for the genuine commitment towards partnership working. I'm delighted to announce that we will be having a follow up event on February 25th 2010, demonstrating the importance of continued open communication around this very important topic. Look out for a full programme in the next e-news bulletin.

The Prince's Trust – working in partnership in Bromley

Writes Caroline Morecroft-Taunt, Fundraising Manager at the Prince's Trust

The Prince's Trust is the country's leading youth charity, helping young people who have struggled at school, are care-leavers, are long-term unemployed or have been in trouble with the law. Three in four of them go on to work, education or training.

The charity's success depends on the strength of its partnerships. We work with a range of organisations to reach and support those who need help most, enabling young people from Bromley to access a wide range of Prince's Trust courses to help them move on in their lives.

In Bromley, the Trust works with:

- **Merton College** to deliver the Team programme, the flagship 12-week personal development course.
- The Trust runs its in-school xl programme from **The Priory School** in Orpington, offering an alternative curriculum for 14 to 16 year olds who are at risk of truancy, exclusion and underachievement.
- Young people from Bromley can access a range of Prince's Trust 'Get Into' programmes, short intensive training scheme that give young people experience in specific sectors. The Trust runs a range of these programmes throughout London.
- The Prince's Trust offers young Bromley residents Development Awards and Community Cash Awards, small grants to enable them to access education, training or work, or to set up a project that will benefit their community.

One young person who knows the difference The Prince's Trust can make is Alex Mackay. Before Alex, 15 started on The Prince's Trust xl programme at the Priory School in Bromley, he was on the verge of being excluded. He said: "I was angry and hyperactive. My behaviour was getting me in trouble."

xl taught Alex key life skills such as leadership and helping others which helped him improve in all his lessons. His aspirations have risen so much that he is now hoping to go on to sixth form. He said, "I loved xl. I would definitely recommend it to anyone as it helps a lot."

To help people like Alex, The Prince's Trust relies on partnerships and is keen to work in partnership with local organisations. For further information or to have a representative

speak to local organisations or at local meetings about The Prince's Trust in London please call 020 7543 7436.

Community Christmas Day Lunch at the Bromley United Reformed Church

A number of churches, organisations and individuals organise lunch and entertainment for people who live in the borough of Bromley and who will be on their own on Christmas Day. Anyone who will benefit from company on Christmas Day is welcome as a guest. Places at the lunch are allocated on a strictly first come, first served basis and completed guest registration forms should be returned as soon as possible. In order to help the organisers finalise the details, organisations' forms must be returned by Tuesday 1st December at the latest.

Can guests, who are able to, particularly if living in Bromley town, provide their own transport? There are a limited number of mini buses available so again transport will be allocated on a first come, first served basis. Details of transport arrangements will be finalised about a week before Christmas.

Contact: Alan Girvin on 01689 829064 for more information and a copy of the guest registration forms.

Supporting Independence in Bromley

LBB's programme to transform adult social care, called 'Supporting Independence in Bromley', is set up to meet the Government's agenda first set out in 'Putting People First' (published December 2007). The aim is to increase "personalisation" – services fitted to people not the other way round - and allow people to live as independently as possible by giving them more choice and control of their lives through personal care budgets. Putting People First set out a programme of change because people said that they want more choice, control and flexibility over their lives.

LBB has published its first briefing to outline the key points of this personalisation agenda and the likely impact on the delivery of services for the future. You can download the [briefing from here](#). For background information, please visit LBB's website [Supporting Independence in Bromley](#).

See the following related articles under our national news section

- [Direct payment for Health Care](#): a consultation on proposals for pilot scheme

- [Revolution in public service delivery](#) proposed by Personalisation Commission

Library move – proposed scheme

A scheme to move Orpington Library from the Priory, Church Hill, Orpington into a council building at the Walnuts will be discussed at a planning meeting on November 26 at the [Civic Centre, Stockwell Close, Bromley](#). The meeting starts at 7pm.

Members of the public are invited to attend any of the council's committee meetings as set out in the [Schedule of Council Meetings](#). All meetings set aside a 15-minute slot at the start to answer questions from the public. If you want to raise an issue, you need to make sure the Democratic Services Manager receives your question by 5pm four working days before the date of the meeting.

Carers Rights Day 2009 – caring for your income and pension

Every year Carers UK runs National Carers Rights Day to inform, support and speak up for the UK's 6 million carers. This year Carers Rights Day is all about making sure carers receive the financial support they are entitled to, both now and when they claim a pension.

To promote the 2009 campaign, Carers Bromley, in partnership with other local agencies supporting carers across the borough, is holding an event for carers and professionals at Bromley Central Library.

The event on the 4th December starts at 11am and there is a special guest speaker booked from 11.30 -12.30pm to present key financial issues for carers. There will be free refreshments and a number of 'taster' stress-busting therapy sessions for carers.

Please telephone 01689 888963 if you would like further information.

Bromley CAB appoints its first Chief Executive

Joe Clark took up his new post on Thursday 19 November just in time for CAB's AGM 09. He brings a wealth of experience of working in the advice field having started his career as a volunteer adviser in the Beckenham and Penge CAB in 2002. After a brief spell at Lewisham CAB, he returned to Bromley in 2005, where he took up the post as the Bureau's Manager.

Joe said “I am delighted with my appointment and excited by the immediate challenges of the year ahead. We have a complex work programme to modernise the delivery of our service and extend the scope of its reach.”

“We plan to improve our clients’ access to the advice service through integrating and improving IT systems between the three CAB offices in the borough. With immediate effect, we are putting more people in on the ground, recruiting two full-time Advice Sessions Supervisors to support the volunteer advice staff and continue to help Bromley residents, at Bromley Town and Orpington Citizens Advice Bureaux under the Bromley CAB umbrella of advice and information, to support all three bureaux in the borough of Bromley.”

“As part of the new business development plan, we are setting up an exciting range of services including CAB outreach work and a programme of partnership and collaborative working with statutory and voluntary and community partners. We are also working with Julie Hunt at Community Links Bromley to develop a strategic funding strategy.”

“As the manager of CAB Bromley, I was involved in drawing up these plans to meet our membership scheme requirements. I am so pleased that as the executive officer I will be in a position to implement them. I am particularly proud that the remote IT access working that we have piloted here in Bromley has become a model that other CAB offices in London boroughs are in the process of adopting. “

“I look forward to meeting many of you during the course of the next year. In the meantime, if you would like to contact me, please [email me.](#)”

Access Corporation wins £5,000 for social inclusion work in IT

As reported in our e-news alert 10 on 30th September, Teresa Nissen was one of three nominees for the TALK TALK Digital Hero award - South East region and we are delighted to let you know that she won. Teresa would like to thank everyone who voted for her and her proposal to extend the ICT training centre to open a Microsoft Academy “so our disabled clients can gain accredited qualifications, giving them more equality in the workplace”.

She received 300 votes, the largest number for a Digital Hero in the South East. Nationally more that 32,000 people voted in the awards.

She said, “I am thrilled to have been voted the South East Digital Hero as I know the other two local charities were incredibly deserving.”

Teresa has been invited to attend the House of Lords to a ceremony with the 11 other prize winners, where an overall winner will take home £10,000.

Care Co-ordination Team for Older People on the move

The Care Co-ordination Team for Older People will be moving from their present base in Orpington on the 26th November. The team will continue to offer the same service as before. New contact details: Hawes Down Clinic, West Wickham, Kent BR4 9AE
Tel: 020 8776 3864 (team number) Fax: 020 8776 1287.

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Local events

Bromley PCT - Single Equality Scheme consultation - booking deadline extended to 1/12/09

Date: Tuesday 15 December 2009

Session 1 - 10am to 12pm

Session 2 - 1.30pm to 3.30pm

Venue: The Great Hall, Bromley Civic Centre, Kentish Way, Bromley, Kent BR1 3EF

Invitation to a meeting to discuss the Bromley Primary Care Trust (PCT) Single Equality Scheme, and how it plans to make sure that NHS services are accessible to the whole population of Bromley. The aim of the meetings is to help the PCT understand how it can make sure that NHS services meet the needs of specific people and groups in Bromley; this includes the needs of women, men, minority groups, disabled people, children and older people.

If you would like to attend the meeting, please contact Gulshen Fisher and state your preferred time (session 1, 10am to 12pm or session 2, 1.30pm to 3.30pm) by Tuesday 1st December. Once you have confirmed you are coming, you will be sent further information in preparation for the meeting. If you would like this information in an alternative format, please let Gulshen know (e.g. Braille, large print, easy read, different language). Tea and Coffee will be provided.

Email Gulshen on Gu.Fisher@bromleypct.nhs.uk, or phone 01689 880681 or fax 01689 880680 or write to Bassetts House, Broadwater Gardens, Farnborough Orpington, Kent BR6 7UA.

Carers Bromley - Carers Information Day

Date: Friday 4 December 2009

Venue: Bromley Central Library, High Street, Bromley

Time: 11am - 3 pm

As a carer, are you looking after your own income and pension? Meet staff from Carers Bromley and other health care professionals from the borough. Guest speaker booked from 11.30 to 12.30 pm to advise carers about financial issues. Free 'taster' stress-busting therapy sessions for carers and refreshments.

Please telephone 01689 888963 if you would like further information.

Community Christmas Day Lunch at the Bromley United Reformed Church

Date: Friday 25 December 2009

Venue: Bromley United Reform Church, 20 Widmore Road, Bromley

Time: 11.30 - 3.30pm

Anyone who will benefit from company on Christmas Day is welcome as a guest.

Contact: Alan Girvin on 01689 829064 for more information and a copy of the guest registration forms.

Bromley Mental Health Forum AGM

Date: Friday 11 December from 2pm

Venue: Community House, South Street, Bromley BR1 1RH

Neil Springham, Consultant Art Therapist & Social Inclusion Lead for Arts and Culture from the Oxleas NHS Foundation Trust will be giving a presentation 'More than words; how the arts help our wellbeing' following the business of the meeting.

Children and Families Voluntary Sector Forum Meeting

Date: Thursday 3 December 2009

Time: 12.30 - 2.30pm

Venue: Community House, South Street, Bromley BR1 1RH in the Deaf Access meeting room on the ground floor.

We have two member speakers from Magpie Dance and Life Education Centres. The Children and Young People Planning team will also be running a session on current issues and changes within the Children's Trust. A buffet lunch is provided.

Please confirm your attendance with Judy Kimmins, Secretary, Bromley Children & Families Voluntary Sector Forum, Community House South Street Bromley Kent BR1 1RH.

Older People's Panel meeting

Date: Thursday 10 December 2009

Topic: 'Did we make a difference?'

Time: 10.30am until 12.30pm followed by buffet lunch

Venue: Community House, South Street, Bromley BR1 1RH

Bromley Mind's Christmas Concert

Date: Sunday 6 December

Venue: St George's Church, High Street, Beckenham BR3 1AX

Time: 2.15pm

Tickets: Adults £10, children under 16 £5

The London Concert Chorus leads this celebration prior to a series of concerts at the Royal Albert Hall, accompanied by Firefly, with a special guest appearance by Jonathan Cohen.

Contact Pauline Froud at Bromley Mind on 020 8249 5910 or pick them up from the Church Office Monday to Friday 10am to 3.30 pm.

Come along, join in the singing and start your Christmas Festivities in style!

LBB Commissioning - Short Break 'Sitting' Service

Information Sessions For Providers: Aiming High For Disabled Children

Date: Tuesday 1 December 2009

Venue: Education Development Centre, Church Lane, Princes Plain, Bromley BR2 8LD

Time: **Session 1:** 9.45– 11.00am, **Session 2:** 1.45 – 3.00pm

As part of Bromley's Strategic Plan to improve significantly Short Break services for disabled children & young people, LBB is holding two information sessions for providers who may be interested in establishing a borough wide 'sitting' service for disabled 0 -18 year olds.

Prior to commencement of the commissioning process, you are invited to attend to find out what the expectations of this service will be, which will include a parental perspective, followed by a question and answer session,.

There is no need to book a place and, if you are unable to attend but would like meetings notes, these can be distributed after 2nd December.

Please email shorttermbreaks@bromley.gov.uk with any enquiries.

LBB Commissioning - Holiday Weekend and After School Services

Information Sessions For Providers: Aiming High For Disabled Children

Date: Tuesday 1 December 2009

Venue: Education Development Centre, Church Lane, Princes Plain, Bromley BR2 8LD (parking available on site)

Time: Session 1: 11.15am – 12.30pm, **Session 2:** 3.15 – 4.30pm

As part of Bromley's Strategic Plan to significantly improve Short Break services for disabled children & young people, LBB are holding two information sessions for providers who may be interested in establishing borough wide holiday, weekend and after school services for disabled 0 -18 year olds.

Prior to commencement of the commissioning process, you are invited to attend an information session to find out what the expectations of this service will be, which will include a parental perspective, followed by a question and answer session.

There is no need to book a place and, if you are unable to attend but would like meetings notes, these can be distributed after 2nd December.

Please email shorttermbreaks@bromley.gov.uk with any enquiries.

LBB Public Meeting To Help Set The Budget

Date: Monday 14 December

Venue: Council Chamber at the Civic Centre, Stockwell Close, Bromley BR1 3UH. The Council Chamber has disabled access and a hearing loop.

Time: from 7pm.

Bromley Council Leader, Councillor Stephen Carr, is inviting local people to share their thoughts and ideas on how tax payers' money is spent and what services the Council should prioritise next financial year at a public meeting on Monday, 14 December.

The meeting, which will include a brief overview of the Council's finances and spending, will give residents and businesses the opportunity to highlight what matters most in their

eyes, making sure the council knows and reflect local priorities in its budget and service planning for 2010-11 and beyond. It will include the opportunity to ask leading councillors questions about the public services provided.

Councillor Carr said: “We live in challenging economic times. Here at Bromley Council our aim is to cut out waste, protect services and provide value for money. Local people’s views on how we prioritise our resources are important. I hope as many people as possible from communities across the borough will take up this opportunity to have their say and help shape how we spend, save and continue to Build a Better Bromley in the year ahead.”

There is no need to book. Questions, comments or suggestions can be submitted up to 24 hours in advance on committee.services@bromley.gov.uk, 020 8461 7077, or put forward on the night. Tea and coffee will be served after the meeting.

Consultation on Bromley’s Economic Development Strategy

Bromley Council, together with its public and private sector partners, is developing an Economic Development Strategy for the Borough. The aim of the strategy is to make Bromley one of the most prosperous, thriving and skilled boroughs in London. This can only be achieved if the Council, local businesses and other business support organisations in the public and private sector work together to achieve common goals. The development of the strategy is intended to focus the Borough’s combined resources and effort to improve the competitiveness of our local economy.

Your thoughts and comments on the key priorities that have been identified; the type of projects that may be required; and the key outcome the Council would hope to deliver will be very much appreciated.

The final strategy document will:

- include a 3 year rolling action plan
- provide a practical framework for supporting businesses of all sizes
- help to meet workforce needs, sites and premises requirements
- help to attract new investment

The consultation runs until the 14th December 2009. If you would like to comment please [visit the online survey](#) or alternatively phone 020 8313 4825 (Monday - Friday: 9:30am - 5pm) to request a hardcopy.

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Local training

Accounting Update – Accountability training

Date: Thursday 14 January 2010

Time: 10.00am – 1.00pm

Venue: Community House, South Street, Bromley. BR1 1RH

Cost : £25 CLB members, £40 non-member VCOs from Bromley, Merton, Lambeth Sutton, Croydon, £50 VCO's from other boroughs

Aimed at both staff and management committee members / trustees, this course offers an update on the legal and technical changes affecting charity accounts. [Click here to download the training programme](#)

The Internet Risks to Children and Young People

Dates: Wednesday 9 December 2009 and Thursday 22 April 2010

Time: 9.30am – 2.30pm

Venue: Education Development Centre, Church Lane, Princes Plain, Bromley, Kent BR2 8LD

One-day course aimed at those who work regularly with children and young people and adults who are parents/carers and those with a particular responsibility for safeguarding children. The course will increase participants' knowledge and skills in relation to safeguarding issues and internet use.

Contact Samantha May, BSCB Training Administrator, on 020 8461 6271.

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National/regional news

Revolution in public service delivery proposed by Personalisation Commission

Reproduced VolResource issue 404

The Commission on Personalisation, set up by chief executives' organisation ACEVO, has published an interim report on the potential transformation of public service delivery with key budgetary powers passing from state to citizen.

The report urges the third sector and local authorities to take immediate steps to prepare for the personalisation of public services and "suggests ways in which personalisation, already widespread in health and social care, can be successfully rolled out across the whole spectrum of public service delivery, including welfare to work, benefits reform and support for ex-offenders."

Download ['Making It Personal: A social market revolution'](#) (pdf, 858KB)

Read [Supporting Independence in Bromley](#) in Local News Section for an indication on the council's thinking on the personalisation agenda relating to Health and Social Care.

Direct payment for Health Care: a consultation on proposals for pilot scheme

This consultation document seeks views on the Government's proposals for piloting direct payments for health care in test areas. This is part of the wider pilot programme to explore personal health budgets announced in 'High Quality Care for All'.

Personal health budgets are intended to help create a more personalised NHS, by giving people more control over their care. PCTs are already able to offer personal budgets that do not involve giving money directly to individuals. The Health Bill, which has now completed its main Parliamentary stages, would extend these options by providing power to allow direct payments, where the individual would be given the money to buy their own health care as agreed in a care-plan.

This consultation will run from 23rd October 2009 to 8th January 2010.

[Download consultation document \(PDF, 292K\)](#)

Mayor of London's Older People's Forum

A new regional forum has been established to represent the views of older people in London.

The London Older People's Strategies Group (LOPSG), in partnership with other stakeholders, will ensure that the views of older people at regional, sub-regional and local levels are systematically captured to feed into this new forum as well as fed to Government. Views will in turn be submitted for consideration to the newly set up National Forum on Ageing and the UK Advisory Forum. This is an exciting development and it is hoped that you will be able to play a full and constructive role in the future work of LOPSG and the Mayor's Forum.

LOPSG, which is a coalition of over 250 older people groups in London, will be looking to broaden its membership to ensure the views of older people are collated. Further information regarding LOPSG and joining instructions are available from www.lopsg.org.uk/

Fuel poverty statistics

The Department of Energy has published its annual report on fuel poverty. This covers the period 1996 - 2007 and shows that fuel poverty increased steeply in 2006 and 2007. It is significant that whilst energy costs rose during the reporting period, the recession had not begun and so figures may now be higher. Download the [Annual Report on fuel poverty statistics 2009](#).

A household is said to be in fuel poverty, if it needs to spend more than 10 percent of its income on fuel to maintain a satisfactory heating regime (usually 21 degrees for the main living area, and 18 degrees for other occupied rooms). It also includes hot water, lighting, cooking and appliances. A “fuel poverty ratio” is defined as (usage x price) ÷ income.

Fuel usage is based on models not actual bills. If homes are actually heated to a temperature below the level defined as being satisfactory (common for people in fuel poverty), the estimated bill for that household will be higher. Many factors determine whether a household suffers under fuel poverty, particularly:

- The energy efficiency status of the property
- The cost of energy
- Household income

Examples of best practice to assist Learning Disability Partnership Boards

‘Valuing People Now’ (2009) promised a range of guidance for Learning Disability Partnership Boards in delivering the goals set out in the strategy. The Government launched the good practice guidance, ‘Good Learning Disability Partnership Boards: making it happen for everyone’ on 21 October. It provides best practice examples from around the country and proposes ways of working. The most effective Partnership Boards are those:

- with strong links to other local boards and work programmes

- where there is delegated or shared financial and commissioning responsibility
- where there is meaningful representation of people with learning disabilities and family carers from all local communities

[Download the guidance](#)

Later this month, the Government will issue a pack containing:

- a workforce toolkit for Partnership Boards
- easy-read versions of the guidance and toolkit
- a CD-ROM containing an electronic template to assist Partnership Boards in compiling their annual self assessment reports.

Standing Commission on Carers - first annual report

The Standing Commission on Carers has published its first annual report, 'Carers at the heart of 21st century families and communities – work in progress'. The report concludes the first stage of the Commission's work and examines progress made against the main themes of the National Carers' Strategy. It contains a number of recommendations and suggestions for the Government, those delivering services, and proposals for the next phase of the Commission. [Download the report](#) in PDF.

Strengthening Local Democracy – LVSC and ROTA's response to the consultation

The Government consultation on Strengthening Local Democracy proposed:

- giving councils more scope to scrutinise the spending and decisions of local service providers
- exploring whether there are barriers to using existing powers and whether there are other powers which councils should have
- ensuring councils have the powers and responsibilities they need to tackle climate change .

The consultation closed in October. [Strengthening Local democracy: Consultation](#)

Race on the Agenda (ROTA) worked with LVSC to produce a [policy position paper](#) on the consultation. Download the paper from www.rota.org.uk

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National/regional events

Five Years On - what's changed for children and young people?

Date: Tuesday 8 December 2009

Time: 9.30am - 4.30pm

Venue: One Whitehall Place, London SW1A 2HD

Cost: free

This one-day conference brings together Directors of Children's Services, lead councillors and senior managers to review the changes that have taken place since the Children Act 2004. The conference will identify what has worked well and what still needs to be done to ensure that the views and opinions of children and young people help to shape and influence policy and practice. Interactive round-table discussions will be led by experts including the Ministry of Justice, Play England, NCB and the Look Listen Change Consortium.

For more information and to book please visit www.participationworks.org.uk, email enquiries@participationworks.org.uk or call 0845 603 6725.

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National/regional training

CentrePoint CIC wants to run football and art training sessions in Bromley

CentrePoint Football Club for young people and Young adults with additional needs is still up and running. The group meet Saturdays from 1.15 – 2.30pm at Trinity School (sports club area – astro turf) and is open to children and young people ages 7-17 and young adults ages 18-25.

Art/Sensory Art

Art sessions for children with learning difficulties aged 7-12. The free sessions are held in out of term times running on the following dates in December 21/22/23/29/30 from 1.30pm – 4.00pm. At present, the sessions are offered at our Centre Point's Croydon based offices [82 London Road, Croydon, CR0 2TB], but we are looking for a venue in Bromley. Contact Marcelle for more information on 020 8253 7064 or 07986 518 055 or email marcelle@centredon.org.

Getting Ready for Enterprise

Date: Wednesday 2 December 2009

Venue: NCVO, Regents Warf, London

For voluntary and community groups who are developing a trading idea to generate sustainable income. This one-day course includes an overview of key trading issues, peer learning activities to test and refine your idea, and sessions on business planning and marketing. Participants also receive a free copy of The Good Guide to Trading (NCVO 2009, usual price £25) which outlines the latest thinking and techniques for trading charities.

Book now through the [GRE booking page](#), email sfp@ncvo-vol.org.uk or call Olof on 020 7520 2555.

Practical Bookkeeping – training from Accountability

Date: Tuesday 8 December 2009

Time: 10am – 3.00pm

Venue: CVA, Resource Centre, 82 London Road, Croydon, CR0 2TB

Cost: £35 CLB members, £50 non-member VCOs from Bromley, Merton, Lambeth Sutton, Croydon, £60 VCO's from other boroughs.

Practical, very hands-on training with each participant writing up their own set of books throughout the day. [Click here to download the training itinerary.](#)

Preparing for Independent Examination – Accountability

Date: Tuesday 9 February 2010

Time: 10.00am – 1.00pm

Venue: CVA, Resource Centre, 82 London Road, Croydon, CR0 2TB

Cost: £35 CLB members, £50 non-member VCOs from Bromley, Merton, Lambeth Sutton, Croydon, £60 VCO's from other boroughs.

Basic Level training aimed at all staff and committee members of voluntary and community groups responsible for Year-End Accounts. [Click here to download the training itinerary.](#)

Mentor volunteer training – Mentoring and Befriending Foundation (MBF)

Date: Thursday 3 December 2009

Venue: NCVO, London

Introduction to training volunteer mentors. Training frameworks that can be developed to suit your own programme. Exploring training frameworks that you can develop to suit your own programme and the needs of your volunteers.

[Read more about this course and book your place online](#)

Setting up a successful mentoring or befriending programme - (MBF)

Date: Tuesday 19 January 2010

Venue: NCVO, London

Assess the need for your programme as well as the rationale behind it. Consider resourcing and financial requirements. Explore appropriate structures, roles and policies/procedures

[Read more about this course and book your place online](#)

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Local Jobs

Active Citizens Hub Manager

£32,535 NJC PO35 Full time, based in Elephant and Castle

'Active Citizenship' is about being involved in your community, having your say and taking part in decisions that affect you. Above all, it's about people making things happen or making things happen better. This means tackling the things that need to change around you and to improve the quality of life in your local community. Active citizenship includes volunteering, being involved in governance, being a view giver, community activist, member of a community group, or good neighbour.

We are looking for someone with a passion for active citizenship to be part of our senior management team and lead our Active Citizens Hub and the Take Part programme. You will have experience of community engagement and development and an ability to manage a team and develop a cutting edge programme of advice, training and support to engage and enable people to become more active in Southwark.

For an information pack visit www.charityjob.co.uk or contact Karen on 0207 403 2936 Karen@volunteercentres.org.uk Deadline for applications 10am Friday 11th December, Interviews Friday 18th December.

HVA Volunteer Centre

We are looking for a motivator, innovator, communicator and a team player with an in-depth experience and knowledge of customer needs and support to join our senior management team.

Employability Advisor Officer

Please quote reference: EAO

£30,000 - £32,000 p.a. Plus 5% Pension contribution

Depending on Experience

This new and exciting role requires excellent information, advice and guidance skills, experience and an initiative approach towards achieving goals. The successful applicant must have an IAG qualification and experience, be resourceful with the ability to network, as well as establish and maintain good working relationships with all stakeholders.

This post would suit someone with confidence in giving advice, training, motivating and supporting people to aspire and to achieve. A background in employability project management, training, fundraising and event management would also be useful.

Closing date: Wednesday 4th December 2009

Closing date: Wednesday 4th December 2009

Download Application pack from: www.hackneyvoluntaryaction.org.uk

or email: info@hackneyvoluntaryaction.org.uk

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Funding News

Bromley Council for Voluntary Youth Services: Small Grants

This fund is only for voluntary youth organisations operating in Bromley, and working with young people aged 12 – 21? 13-19 (and up to 25 with additional needs).

There are two categories of funding:-

- Training/Individual Grants - these are used to help fund training for young people or voluntary youth workers, for example: a first aid course or a course to learn a skill that could be passed onto young people. This fund also awards encouragement grants to young people going on overseas

trips for example guide and scout jamborees or work parties to countries all over the world.

- Voluntary Organisations Grants - these are generally used to purchase equipment - the fund has funded new camping equipment, canoes, trailers, craft equipment, ICT equipment, photographic equipment and has paid for modernisation work on buildings.

The total annual fund is approximately £70k, so grants tend to be in the region of £2k/£3k.

Please go to the website for more information www.bromleycvys.org.uk or contact Caroline Stone by email for more details: caroline.stone@bromleycvys.org.uk

Inter Faith Youth Trust

The Inter Faith Youth Trust (Alma Royalton-Kisch Trust) is the only UK charitable trust solely to fund inter-faith projects for young people.

The Trust was established to promote the education of children and young people about the religions of the world and funds projects that bring together young people of different faiths to improve collaboration and understanding.

Their General Grant Programme is open throughout the year with three application rounds, October, January and June.

[Details of the application process](#)

The Access to Volunteering Fund – now open

Disabled people are 9 percent less likely to volunteer than the rest of the population, according to new analysis published by the [Office of the Third Sector \(OTS\)](#).

In recognition of these statistics, OTS has launched a £2 million pilot fund in London, the West Midlands and the North-West, to support disabled people to volunteer.

Organisations can apply for grants between £250 and £5,000, which can be used to help overcome barriers that stop disabled people volunteering, such as specific equipment, a lack of suitable access and understanding of disability issues.

The fund operates between Autumn 2009 and Spring 2011 over five grant rounds. The first deadline for applications is 1st December. In addition to supporting disabled

volunteers, the pilot will test different ways to apply for funds such as video applications and face-to-face pitches.

Find out how to apply, or to become a member of a local assessment panel, visit www.accesstovolunteering.org or call 03000 123 346.

The Capital Investment Programme

The Capital Investment Programme was launched in 2008 to support improvements and development of local third sector resource centres with an initial investment of £5m allocated by Capacitybuilders.

Thanks to an additional £2m of capital investment from the Office of the Third Sector, more frontline third sector organisations are set to benefit from improved facilities at local resource centres across England.

Supporting small scale improvements

'Capital Strand A – 2010' grants of up to £30,000 will be awarded to local resource centres enabling them to make small scale improvements to their premises which result in improved availability, or quality and accessibility of accommodation or shared facilities for local third sector organisations.

For more information go to: www.capacitybuilders.org.uk

The closing date for applications is midday on 24th December 2009, early applications are more likely to succeed. In particular, priority will be given to applications received by 14th December.

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Volunteer News

Read how Bromley Deaf Children's Society raised its profile

As reported in e-news bulletin 99, as the Glade's nominated charity Bromley Deaf Children's Society had a very special invitation to meet street dance group Diversity last week. Not only was this an amazing treat for the children, but it proved a big boost to raising the profile of this small group of dedicated parents who were looking to increase their membership.

Lorraine Nee talks to Philippa Leary about the organisation, how she set about getting everyone she knew to nominate BDCS and how the phone has not stopped ringing.

Lorraine and the group are currently looking for a new venue to run their Saturday Club in Bromley borough – if anyone has got any ideas please give her a call on 01689 521740.

Download the [BDCS case study in PDF](#) and visit our [Flickr site to see photos of the Diversity event](#).

Are you developing or supporting 2012 Games-inspired volunteering opportunities?

Wondering how you can capture the volunteering spirit of the 2012 Games?

Looking for a way to get people involved, wherever you're located?

Inspiration and Legacy from the 2012 Games provides an opportunity to inspire people who haven't previously volunteered to get involved.

[Volunteering England](#) (VE), the volunteer development agency for England, and online charity [YouthNet](#), home of the [Do-it website](#), have been funded by The Office of the Third Sector to work on a project which will enable all individuals inspired by the 2012 Games to find fulfilling, relevant and local volunteering opportunities quickly and easily. Over the next two years, VE will develop opportunities, particularly in the areas of sport, culture and the environment. It wants to work with national and regional organisations across England, that are interested in developing or supporting 2012 Games-inspired volunteering opportunities. It will do this through enabling and supporting you to create, promote and manage fulfilling volunteering opportunities that have been 2012 Games-inspired.

Wave of Friendship – a volunteer exchange programme

The Wave of Friendship is a volunteer exchange programme, which promotes and supports the exchange of volunteers between Scotland and London providing bursaries to cover travel, accommodation and other expenses. The application process is easy and successful applicants receive bursaries of up to £500 to cover their costs.

Volunteers can choose any opportunity that takes place between now and September 2012 that demonstrates the values of the Olympics movement:

- Friendship,
- Respect,
- Excellence, Courage,
- Determination,

- Equality and Inspiration

Suitable opportunities are likely to be for a set time, rather than an on-going commitment, for example Crisis at Christmas, and could include providing support for an event, carrying out an assignment or volunteering for a fixed period.

Greater London Volunteering is co-ordinating the exchanges between London and Scotland.

If your organisation would like to participate in the programme, contact wave@glv.org.uk, with volunteering opportunities suitable for the scheme. Or for more information phone Jane on: 020 7953 7254 or visit the [Wave of Friendship website](#). Please publicise the scheme to your volunteers and supporters and encouraging them to apply to take part in the volunteer exchange programme.

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Legal News

See [CLB website](#).

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Best practice, resources and offers

Sustainable Communities Act 2007 – summary of responses to the consultation

The Sustainable Communities Act 2007 places a requirement on the Secretary of State for Communities and Local Government to arrange for the production of local spending reports. These are supposed to show all the public money (national and local) spent in each area. The first Local Spending Report was published on 29 April 2009. (See [bulletin 90 – 6th May 2009](#)). The Department for Communities and Local Government has published a summary of responses to the consultation about the longer-term development of local spending reports. [Sustainable Communities Act 2007: Consultation on developing local spending reports - Summary of responses](#)

Sportmailer makes email marketing easy

Email marketing is one of the most effective marketing methods available. It's cheaper than direct mail, more targeted than advertising and more measurable than PR.

Read about [Sportmailer](#) - a really simple online system to allow you to run email marketing campaigns.

Free resources for Volunteer Managers

[OurSharedResources.org](#) is a free service where those who work in the field of volunteer management will be able to add useful resources and others in the field will be able to access them. Resources can be;

- Downloadable, real-world examples of forms, manuals or position descriptions
- Templates & tools for creating resources
- Tips, ideas and how-to resources

What do you have that you can share with your peers? You might start with your existing position descriptions, your volunteer manual or your various forms you have volunteers sign (the three most popular items according to our resource survey). [Registration page](#) . Jane Barlow of the Cranfield Trust sounds the following words of warning,” that the service is international in scope and documents posted may not necessarily be suitable for UK charities, or compliant with UK law. At the moment it is not possible to search by country of origin.”

Royalty free photos

71 new free photos have been added to the [promoting activity toolkit photo library](#) on the Change4Life website. The ‘Back to Netball’ collection joins three others – [Sport England photos](#), [NHS photos](#) and [Inclusive Fitness Initiative photos](#)

Resources around social networking, campaigning and involving service users in comms

This is a link to a collection of resources from the Charity Comms seminar on 22nd October, which gives food for thought for those of you thinking about using social networking for a marketing communications strategy.

‘Give a few bob’–campaign starring the late comedian Bob Monkhouse. Presentation by Emma Halls, CEO, Prostate Cancer Research Foundation. To read a write up of this session, visit the [Charity Comms blog](#). You can watch the ‘Give a few bob’ film on YouTube and download Emma's presentation [here](#)

Rob Dyson, PR manager, Whizz-Kidz, gave delegates his top tips for making the most of social media, including how to find your voice on Twitter, and how to keep people engaged. To download Rob's presentation [please click here](#)

Veterans Rights – new publication

The Legal Services Commission has produced an online information leaflet for Veterans. It explains about financial help available to veterans, serving forces personnel and their families, and gives practical advice on matters such as finding accommodation or work on leaving the forces.

It also lists the contact details of organisations that provide help and support to former forces personnel. You can download a copy from: www.communitylegaladvice.org.uk

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Financial Management

Accountability Project launches new website

AccountAbility factsheets, templates, training and a complete Treasurer's handbook are available online visit www.accountabilitylondon.org.uk.

Shaping the future of charity reporting

Date: Wednesday 4 December 2009

- A free conference being hosted by the Charity Commission and the Office of the Scottish Charity Regulator to be held in London.

[Download the conference flyer.](#)

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Membership

Join Community Links Bromley

Benefits of becoming a member of Community Links Bromley are many. Here are a few:

- Membership is free
- Specialist advice and support services
- Inclusion in the Directory of Local Voluntary Organisations

- Community library with over 500 titles
- Specialist funding information service
- Networking events
- Forum events
- Benefit from CLB's strong relationship with statutory authorities
- Opportunity to elect CLB trustees and attend the AGM
- Free or discounted prices on members' events
- Advertising job adverts and events on our website and e-bulletin free
- Volunteering brokerage and representation.

Membership of Community Links Bromley (CLB) is open to charities, voluntary organisations and community groups operating for the benefit of Bromley people and those groups whose aims are compatible with those of CLB. To become a member your organisation needs to fulfil these criteria.

Please note that CLB is a company limited by guarantee. Therefore all members are liable for the sum of £1 if CLB should be wound up.

To apply or to check the full criteria, download the [membership form and criteria](#). Or contact Sue Lee on 0208 315 1902.

If you aren't sure whether or not your organisation is a member, follow this link to the full [membership list of Community Links Bromley](#).

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About the email bulletin

Contact Details

The editor is Philippa Leary, Membership, Information & Communications Officer, Community Links Bromley. Our website is at www.communitylinksbromley.org.uk

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