

Email bulletin N° 106 – 10 March 2010

Dear Colleague,

Welcome to e-news bulletin 106.

In addition to our usual round up of news and features, I wanted to draw your attention to CLB's up-coming programme of free training and events listed under our spotlight section. We anticipate a quick take up on places, so please register soon, as spaces are limited.

A big thank you to those who attended CLB's commissioning event a couple of weeks ago. Judging by the very positive feedback, you found it useful and informative. For those unable to be there, I have put the resources in the support, information and advice section of our website.

- [Speaker support presentations](#)
- Write up of the panel's [question and answer session](#)
- Photos [taken at the event](#)

Best wishes

Philippa

Philippa Leary ,

**Membership , Information and Communications Officer, Community Links
Bromley**

Next publishing dates:

- Wednesday 24 March 2010
- Copy deadline: Thursday before publication

Spotlight	4
Upcoming training/events at CLB	4
Local news	4
LBB transport review	4
Could your organisation do with an extra pair of hands?	4
Bromley Speakers Club - offering support in public speaking to local VCOs	5

Commissioning II – resources	5
Bromley LINK – get involved	6
Local events	6
Would YOU like to be part of the Executive Team of the Bromley NWA?	6
Transforming Community Equipment Services - project launch briefing	7
Celebrate Mother's Day at the Croft Tearoom	7
Personalisation Conference	8
CarePlus Coffee Morning - fun for all the family in the heart of Bromley	8
Dementia Information day	8
Charity Boot Sale in Aid of Bromley Mind	9
Social Business Event To Profit Local Community	9
Local training	10
Training Course for Older People - from the Bromley Council on Ageing	10
National/regional news	10
The Robin Hood Tax	10
Launch - joint election manifesto from London's biggest children's charities	10
The Third Sector and Personalisation of Services	11
Accolades 2010 – celebrate best practice in workforce development	11
National/regional events	11
International Women's Day - celebration event in Lambeth	11
GLV Network Day	12
Mentoring and Befriending – networking event	12
National/regional training	12
LVSC's short course training programme for March	12
Fit for the Future Conference: measuring Impact, communicating results	13
Charityfair 2010	13
Local Jobs	14
Learning Disability Partnership Board Consultant	14
Change Up Greenwich Administrator	14

Funding News	15
April deadlines	15
Grassroots Sports - critical to effective sports sponsorship	15
Tendering Opportunity: Provision of Substance Misuse Service (Complex Needs)	16
Santander Foundation - ends funding of regeneration projects	16
Tree Council - Community Trees and Trees for Schools	16
Cash 4 Clubs	17
DIFID - Development Innovation Fund (DIF)	17
Macmillan - Helping You Help Others grant	18
Volunteer News	19
Action Learning Sets for volunteer managers/supervisors	19
Student Volunteers – a national profile	20
Legal News	20
Do you use recorded music where you work? Do you pay royalties?	20
Best practice, resources and offers	20
Local copywriter, editor and proof reader looking for VCO clients	20
Free Health and Safety Diagnostic Tool	20
Free publications on commissioning, procurement and tendering	21
Financial Management	21
Accounting for Heritage Assets	21
Membership	22
Join Community Links Bromley	22
About the email bulletin	22
Contact Details	22
Data protection	23
Disclaimer	23
Subscribe	23
Unsubscribing	23
Production	23

Spotlight

Upcoming training/events at CLB

CLB is delighted to announce three new dates for you diary, delivered through our Funding Information and Advice Service and the Volunteer Centre.

The first event entitled 'Not Just for Profit?' run in partnership with Bromley Council is especially for anyone running a social enterprise or thinking about starting one in the borough. Full programme, information and booking form [under local training section](#).

The second event is a two- day intensive course called 'Are you ready for procurement?' Taking place on Friday 16 April and Thursday 6 May and subject to ESF criteria, you will need to contact Julie Hunt – [Funding, Information and Advice Officer](#) at CLB for more information and application form.

Thirdly, the Volunteer Centre Bromley in partnership with Experts in Volunteering will be delivering Action Learning Sets for volunteer managers/supervisors. Dates to be confirmed. [Read more](#).

Local news

LBB transport review

Bromley Council published a detailed report on transport provision in Bromley in January. It included a number of recommendations – including the formation of a Mobility Forum. The Health Social Care and Housing Partnership Board considered the report at the end of January. The full report is 132 pages long - Stephen Blann, Policy and Networks Officer at Community Links Bromley has produced a summary briefing.

- Read [Stephen's briefing](#)
- Read the full report on [LBB's website](#)

Could your organisation do with an extra pair of hands?

South London Business (SLB) is looking to provide 286 young people (18-24 year olds) with meaningful work experience to help them in their search to get back into full time employment.

The project is part of a Government/DWP Future Jobs Fund, which aims to help young people who have been on Job Seekers allowance for six months. SLB is securing work placements with businesses, charities and local authorities across London and would be very happy to recruit young people who specifically suit your needs at no cost to your organisation.

Julie Taylor, SLB's project manager explains, "As these young people are completing an NVQ with SLB, we will need them back in Croydon for one day per fortnight to pull their evidence together. However, apart from that commitment they would be available to work for you from Monday to Friday up to 25 hours per week.

"We remain responsible for the staff, so if they are not working out for you for whatever reason, we will manage any problems or swap them for somebody else who might suit better."

If you are interested in offering a work placement, contact Julie Taylor, Senior Project Manager on 020 8253 4273 or e-mail Julie.taylor@southlondonbusiness.co.uk. Read more about the project: www.southlondonbusiness.co.uk

Bromley Speakers Club - offering support in public speaking to local VCOs

Bromley Speakers is part of Toastmasters International. Its primary focus is helping people improve their public speaking skills and confidence. If you would welcome support in communication and leadership from one of our experienced speakers on a voluntary basis, please email president@bromleyspeakers.co.uk or phone Tony Babatunde on 07963 217550.

Commissioning II – resources

This event, held on 25th February was very well attended. Hosted by Community Links Bromley and the Children and Families Voluntary Sector Forum, the morning session concentrated on how commissioning works in Children and Young People's services. The afternoon session was focussed on Adult and Community Services. The panel discussion at the end of the day provided opportunity for delegates' questions, with a great deal of interest in the new commissioning opportunities through the new [Transforming Community Equipment Services](#) launch in Bromley. We have placed the following resources in the support information and advice section of our website.

- [Speaker support presentations](#)
- Write up of the panel's [question and answer session](#)

- Photos [taken at the event](#)

Bromley LINK – get involved

The LINK is always looking for new representatives to get involved in NHS and social care groups around the Borough. Currently it has several opportunities for involvement, so if the following are in your areas of interest, and you would like to be considered to represent the LINK then get in touch.

ENT Service: The local NHS is looking at redesigning the way in which people with Ear Nose or Throat problems are treated. Discussions are at an early stage, and LINK members with experience of or interest in these kinds of services are welcomed.

Pharmacies: Bromley LINK is looking for representatives for two types of pharmacy work.

1. Pharmaceutical Needs Assessment Group will be looking at what the people of Bromley want from their pharmacies (including looking at the results of a recent survey).
2. Rolling out of Electronic prescriptions in Bromley –who would use them, how would they work etc.

Bromley LINK offers support for anyone who is not used to going to these kinds of meetings – by arranging for you to attend with another experienced LINK member or a thorough introduction to some of the NHS jargon. If you are interested in the above, please contact the LINK office on 020 8315 1982 or email: admin@bromleylink.org

[Back to contents](#)

Local events

Would YOU like to be part of the Executive Team of the Bromley NWA?

Date: Thursday 11 March at 7.30pm

Venue: St. Blaise Building, Bromley Civic Centre ([click here for map](#)).

Two key, long-term members are standing down at the AGM this year, and the executive needs to recruit. So if you are interested in helping to run Bromley's biggest and most successful volunteer organisation, come and have a cup of tea and a chat with Bromley's Neighbourhood Watch Executive. For further information, follow this link to BromleyNWA's [yahoo news group update](#), posted on 8/02/10, and email us at info@BromleyNWA.org.uk .

Transforming Community Equipment Services - project launch briefing

Date: Friday 12 March 9.30 – 10.45am

Venue: Bromley Civic Centre, Committee Rooms, Stockwell Close, BR1 3UH

LBB is holding a briefing event on 'Transforming Community Equipment Services' in order to launch the project. The event will provide the opportunity to:

- Meet the Project Sponsors
- Meet the project team including people from the working groups, the Business Change Manager, Program Manager and some of the work group leads

Bromley is proposing to adopt the Retail Model approach to the transformation of the community equipment services. Read more about the new model on the [Department of Health website](#). There is further reference to the model in [Richard Haine's presentation](#) given at the recent Commissioning event.

Please confirm your attendance by calling 020 8461 7815 or email sib@bromley.gov.uk, and referencing the 'TCES Project Launch' and your name, and names of those attending from your organisation.

Celebrate Mother's Day at the Croft Tearoom

Date: Sunday 14 March, 11am-4pm

Venue: Tearoom: 263 High Street, St Mary Cray Kent BR5 4AR (parking freely available in the High Street, Park Road Car Park or in nearby streets). [Map](#).

Why not treat your mum, step-mum, granny or special person for Mother's Day at the new Croft Tearoom. Relax, enjoy the atmosphere and be served at your table by our friendly team. Menus include:

- Special mother's day breakfast menu at £6.95 per person including smoked salmon and scrambled eggs on toast.
- A traditional English afternoon tea with scones, jam, finger sandwiches and home made cakes (£5.95 per person).
- Special three-course lunch menu.

The Croft Tearoom is a CIC (Community Interest Company) with all profits re-invested into developing the business, or other projects, which benefit the local community. Croft supports local producers, farmers & businesses and care for the environment by minimising food miles and composting its waste.

Please ring 077255 43377 to reserve your table or email

mothersday@crofttearoom.co.uk

Personalisation Conference

Date: Thursday 18 March

Venue: Council Chamber, Civic Offices, Broadway, Bexleyheath

This event, funded by NAVCA, is open to voluntary and local infrastructure organisations (LIOs) within the East London Network plus Bromley. The conference aims to increase understanding of the personalisation agenda, the challenges it presents to our sector and inform the planning of future support from LIOs.

To book a place contact Julie Bristow, Partnership Manager, Bexley Voluntary Service Council on 020 8301 7998.

CarePlus Coffee Morning - fun for all the family in the heart of Bromley

Date: Saturday 20 March, 10am - 12 noon

Venue: Bromley URC, (next door to Boots), 20 Widmore Road, Bromley BR1 1RY

Cost: £1 in advance or on the door (includes first cup of tea or coffee)

Homemade cakes and preserves, tea and coffee, soft drinks for the kids, bring 'n buy, book sale, pre-loved toys, raffle (with prizes donated from local businesses) and a CarePlus information point.

Contact: Jayne Gorey on 07918 142 792 or email: info@careplusbromley.org.uk

Dementia Information day

Date: Monday 22 March, 3-7pm

Venue: Bromley Mind's Dementia Support Centre, Giggs Hill Church Hall, Giggs Hill, St Paul's Cray, BR5 2SA

Find out about the support available for people with dementia and their carers in your local area. The formal opening of the St Paul's Wood Dementia Support Centre by Bob Neill MP begins at 4pm. The following organisations will be present:

- Bromley Mind's MindCare
- Alzheimer's Society
- Oxleas Memory Clinic
- Carers Bromley
- Age Concern Bromley

- Bromley's Assistive Technology Service
- Bromley's Care Co-ordination Team

To find out more, please contact 020 8663 0499, or just come along on the day.

Charity Boot Sale in Aid of Bromley Mind

Date: Sunday 28 March

Time: Sellers 9am. Buyers 10am - 1pm

Venue: Car Park, Bromley Mind Beckenham Centre, 20b Hayne Road, Beckenham

Cost: Sellers Cars £8. Public Free

Have a spring clean and sell your unwanted goods and help a local charity at the same time. To book a space please contact Diane Hatch on 01689 603575 or e-mail diane.hatch@bromleymind.org.uk before Friday 26 March. Otherwise, come along on the day and space permitting we will fit you in.

'Not Just for Profit?' - Social Business Event To Profit Local Community

Date: Tuesday 30 March, between 9.30am and 2.30pm

Venue: Community House in South Street, Bromley

Cost: Free event and booking is essential.

Bromley Council, in partnership with Community Links Bromley, is organising an event especially for anyone running a social enterprise or thinking about starting one in the borough.

The agenda for the day will include:

- Short talks from expert speakers from organisations such as Social Enterprise London and Business Link in London and the Social Investment Business on key topics – including what makes a successful social enterprise, obtaining funding and marketing strategies
- A panel session to give delegates an opportunity to put questions to the experts
- An exhibition of support providers and social lenders
- Book-able one-to-one advice sessions
- Refreshments and a networking lunch

'Not Just for Profit?' will be of interest to people already operating or starting social enterprises, but also those in the voluntary and charitable sector looking to access new sources of income, and entrepreneurs looking to 'put something back' into the community.

For a full agenda for the day and to [book your place click on this link](#).

[Back to contents](#)

Local training

Training Course for Older People - from the Bromley Council on Ageing

Date: Wednesday 13 October and Thursday 14 October.

The 'Voice and Choice' course is geared specifically to improving the skills of older people so that they can express their opinions more effectively and contribute to consultations and user involvement opportunities. There is no charge for the course, lunch, teas and coffees will be provided and travel expenses met.

Evelyn Collington Project co-ordinator says, "feedback from previous participants has been very positive and many have gone on to represent their organisations in partnership groups over the Borough, so please do encourage your members to take part". Contact Evelyn on 020 8325 9788 or by [email](#)

[Back to contents](#)

National/regional news

The Robin Hood Tax

NCVO is one of more than 60 organisations that have pledged their support for a Robin Hood Tax on banking transactions. The campaign, led by Oxfam and the TUC, calls for an average 0.05 percent tax on transactions between banks globally, which would raise billions of pounds that could be used to protect public services in the UK, fight poverty and tackle climate change. For further details, [visit NCVO website](#).

Launch - joint election manifesto from London's biggest children's charities

The launch of 'United We Stand' represents a request for action from the capital's politicians in the run up to the general election. Led by a coalition of children and young people's charities, this is a voluntary and community sector manifesto on behalf of London's children and young people.

The 15 strong London Child Policy Forum includes major national charities such as Barnardo, NSPCC and Save the Children as well as pan-London networks like London Play and London Youth.

The manifesto addresses areas such as education, employment, health, sport and criminal justice. It calls for collaboration to make the crucial, practical steps needed to make London a better place for successive generations. [Read a copy of the manifesto.](#)

The Third Sector and Personalisation of Services

The Cabinet Office has an advisor looking at the third sector's role in the design and delivery of more personalised public services. She published the first set of recommendations, 'The Role of Third Sector Innovation: Personalisation of health and social care and services to reduce reoffending' last week. This is split into three sections (Working Towards Real Choice, Exercising Real Choice and How can the Third Sector and Government Discuss Personalisation) and can be downloaded via www.cabinetoffice.gov.uk. Her report on personalisation of education and learning services is due this month.

(Source: Volresource)

Accolades 2010 – celebrate best practice in workforce development

The Skills for Care Accolades 2010 is now open and taking nominations in 14 categories.

Achieving an Accolade proves you are improving the lives of people using social care services through workforce development. Does this sound like you or your organisation? If you provide a high quality service and invest in training, qualifications and development for your staff, we want to hear from you. You can also nominate another organisation or employer that you think would be a worthy winner of an Accolade.

To enter and for further information visit: www.skillsforcare.org.uk/accolades2010

The awards ceremony this year will be hosted by a celebrity presenter on the 25 November at The Dorchester Hotel in Mayfair, London.

[Back to contents](#)

National/regional events

International Women's Day - celebration event in Lambeth

Date: Saturday 13 March, starts at noon

Venue: Lambeth Town Hall

Free therapies, motivational seminar, food entertainment and kids play area.

Please call 020 7926 0030 to book onto a seminar.

GLV Network Day

Date: Thursday 25 March, 9.30am to 4.30pm

Venue: Princess Diana Memorial Fund Rooms, County Hall

GLV's quarterly network day is approaching fast. As always, it is free for members, with lunch included.

The network day includes a presentation on an innovative approach to volunteer recruitment in Croydon, a chance to hear back from those who attended the Volunteer England conference, and provide opportunities to network with volunteering professionals from across London. For the first time, the network day includes time scheduled for you to set the agenda and raise whatever volunteering issue you would like to hear discussed. So if there is a concern or idea you would like to share with the network, please bring it.

Mentoring and Befriending – networking event

Date: Friday 23 April

Venue: Barnet College, London

Free Peer mentoring networking event to:

- Enable you to network with other practitioners within the peer mentoring field
- Provide you with the opportunity to share examples of good practice in relation to peer mentoring
- Provide the opportunity for young people to meet, peer to peer, to discuss their involvement and share ideas

[Read more about this event and book your place online](#)

[Back to contents](#)

National/regional training

LVSC's short course training programme for March

- 15 March - Effective minute taking
- 16-17 March - Planning for success: with business planning
- 18-19 March - Effective report writing
- 22-23 March - Supervising staff - Essentials

- 24-26 March - Planning, managing & monitoring a project (three day course)
- 24-25 March - Project management - core
- 26 March - Evaluating the effectiveness of the project
- 29 March - Introduction to health & safety
- 30 March - Health & safety risk assessment
- 31 March - Coping with workplace stress
- [Writing effectively](#) has been rescheduled to 8-9 April. A few places are still available - [book now](#) to avoid disappointment.

Prices: LVSC operates a sliding scale of course fees to encourage participation from a wide range of voluntary and community organisations. Please see the [price grid for courses September 2009-February 2010](#). For detailed information, check the website: www.lvsc.org.uk/courses

Fit for the Future Conference: measuring Impact, communicating results

Date: Wednesday 28 April

Venue: St Albans Centre, London

This conference is essential for anyone whose job involves monitoring and demonstrating the impact of their charity, from CEOs to researchers and communications staff. Find out more and book [here](#)

This conference is part of the Fit for the Future conference series and includes stimulating panel discussions, inspiring presentations from senior charity sector figures, practical workshops and opportunities to network. To find out more about the series please visit: www.charitycomms.org.uk/conferences

Charityfair 2010

Dates: Monday 21 and Tuesday 22 June

Venue: Hilton London Metropole Hotel

This annual event brings you the opportunity to gain new skills, update your sector knowledge and make valuable contacts. Entry to Charityfair is free and if there are spaces, you can book sessions on the day. [Book online](#) now to ensure you get a place on the sessions you want. If you book in advance, you reap the benefits of the progressive pricing structure - the more sessions you book, the more you save.

Sessions cost as little as £20. Moreover, if you [book before 5 March](#), you will save an additional 10 percent.

Sessions last for one hour and provide you with the core information you need to develop your skills in key subject areas. Most of these sessions are practical, interactive and information-based. Master classes are high level sessions that last for two hours and take a more detailed look into the topic. Browse the [workshop sessions programme](#).
[Back to contents](#)

Local Jobs

Learning Disability Partnership Board Consultant

8 hours per month (to be worked flexibly)

£12 per hour + 5% pension contribution

Bromley Mencap is an independent charity providing services for people with learning disabilities, families and carers in Bromley.

The Learning Disability Partnership Board aims to improve the quality of life for people with learning disabilities and supports the modernisation of services.

The Partnership Board Consultant's role is to make sure that people with learning disabilities have their say at Learning Disability Partnership Board meetings and that they are listened to.

You need to have a good understanding of inclusion. You will need to be able to communicate with and support people with a range of learning disabilities in large groups and one-to-one. You will be required to work flexibly over the 8 hours and be able to travel independently around the borough

If you are interested and want to know more please contact Rem on 020 8466 0790 or email rem.besim@bromleymencap.org

Change Up Greenwich Administrator

Change Up Greenwich is seeking applications for the post of Change Up Greenwich Administrator. The position is open to applications from any volunteer or paid staff member currently working for a member of the Greenwich Change Up consortium.

17.5 hours per week

£9,787 - £10,769 (includes 3% pension contribution)

Key skills, knowledge and experience required include:

- One year's experience of administration
- Organised and able to meet tight deadlines
- Understanding of voluntary, community and faith sector culture

If you wish to apply for this position email to nancy.whelan@gavs.biz or send to Nancy Whelan, Change Up Greenwich, C/O Gavs, The Forum Greenwich, Trafalgar Road, London, SE10 9EQ

Closing date for applications: 11th March 2010 at 12 noon

Interviews: w/c 15th March 2010

Post subject to Enhanced Criminal Record Bureau checks.

[Back to contents](#)

Funding News

April deadlines

1. Grassroots Grants 30 April – Comic Relief 2nd April: For more information on both these funds go to the [Capital Community Foundation website](#)
2. Children in Need 15th April - For more information go to: www.bbc.co.uk/pudsey/grants/

Grassroots Sports - critical to effective sports sponsorship

Research from Eurosport, ZenithOptimedia & Synovate indicates that investment in the grassroots of sport is of critical importance to sponsorship effectiveness during a time of recession.

A general rule of thumb used by people sponsoring large-scale events (whether in sport or anything else) is that you have to spend three times as much on leveraging the sponsorship as on the sponsorship itself. In sport, this means sport sponsors should spend a lot of time, effort and money on grassroots sports to make the most of their sponsorship investment. This grassroots work is also called Corporate Social Responsibility. Some sponsors are not aware of this however, and so it is always a useful tool in your arsenal to be able to remind them of the importance of grassroots sport. [Read more](#) (source: John Ainsworth – Make Sport Fun)

Tendering Opportunity: Provision of Substance Misuse Service (Complex Needs)

London Borough of Bromley has published a new contract on the London Tenders portal. The contract details are as follows:-

ID: BROM-DNWB-82YF4Y

Title: Provision of Substance Misuse Service (Complex Needs)

You can register your interest in the above contract until 20/04/2010 12:00:00. To register to receive updates and to access information about this tender opportunity visit www.londontenders.org

Santander Foundation - ends funding of regeneration projects

The [Santander Foundation](http://www.santanderfoundation.org.uk), formed by the merger of the charitable giving activities of Abbey, Alliance & Leicester and Bradford & Bingley, will continue funding education, training and financial capability charities but will stop funding regeneration projects. The Foundation, which was re-launched on 22nd February, will allocate £3.33m to UK charities in 2010. Eligible organisations operating in specific areas outside Bromley will be able to apply for up to £30,000 (see www.santanderfoundation.org.uk for more details). Charities outside specified areas including Bromley, can apply for one-off grants of up to £10,000.

Tree Council - Community Trees and Trees for Schools

The Tree Council's two grant programmes - 'Trees for Schools' and 'Community Trees' funds are available for schools and community groups within the UK able to show that children under the age of 16 will be actively engaged in the planting projects.

The Tree Council's National Tree Week (this year from 25 November to 6 December) is the focus for these projects and successful applicants can organise their planting events in conjunction with this annual celebration of the new tree-planting season.

The Council is able to fund projects between £100 and £700 and successful applicants will receive up to 75 percent towards their planting costs. For example, if your project totals £700, The Tree Council would offer up to £525. The remaining 25 percent will need to be secured by your school or organisation.

The closing date is the 31 March 2010.

To apply for a grant, please complete the relevant application form and post it to The Tree Council, 71 Newcomen Street, London, SE1 1YT. Tel: 020 7407 9992 Fax: 020 7407 9908 Email: info@treecouncil.org.uk

If you are interested in applying for a grant, the 2010 application forms for schools and community groups are now available to download from www.treecouncil.org.uk

Cash 4 Clubs

Cash 4 Clubs is a sports grants scheme, which provides funding to support grassroots UK sports clubs. Cash 4 Clubs gives clubs a chance to win grants ranging from £250 to £1000, whether it is to improve facilities, purchase new equipment, gain coaching qualifications, or generally invest in the sustainability of their club.

The Cash 4 Clubs scheme is funded by Betfair and is supported by SportsAid. Betfair and SportsAid have worked in partnership for a number of years and both organisations understand the importance of community sport in promoting an active lifestyle and stimulating local pride.

There are no deadlines for submitting grant applications. Clubs are welcome to apply at any time and they will be considered at the next committee panel meeting. There are three tiers of grants at £250, £500 and £1,000, which are awarded on a discretionary basis. Any sports club can apply as long as they are registered with their sport's National Governing Body or local authority. Funding can be requested for anything that will add to the sustainability and effectiveness of the sports club.

Grants are awarded on a quarterly basis after selection by their committee. The judges include representatives from Betfair, SportsAid, and other independent and sports committee members.

Application forms are available on their website: www.cash-4-clubs.com or contact them via email: cash4clubs@betfair.com

DIFID - Development Innovation Fund (DIF)

DFID is establishing a new funding stream aimed at community-based organisations involved in providing specific small scale, one-off support that directly targets poverty in the developing world and includes a significant development awareness component in the UK. The Fund will be operational for an initial 16 months from 2010.

The Fund is intended to offer funding opportunities to not for profit organisations, but is not intended to replace or overlap with other DFID funding mechanisms.

A total of £7m for an initial period of 16 months, with a mid-term review by August 2010 and an evaluation before the end of March 2011.

An application based Fund. Grants are for small-scale proposals up to £60,000 ceiling and for up to 100 percent funding for an application. Applications should cover a period not exceeding one year. Applications can cover work in any low or lower-middle income developing country.

The Development Innovation Fund can support a very broad range of projects as long as they target poverty in the developing world include a significant development awareness component in the UK. Examples include - support to health camps, provision of textbooks, education/learning materials or other appropriate technology materials, skills exchange programmes.

Full details of guidelines and application on Website: www.dfid.gov.uk

You can submit an application at any time. However, they will inform you which of the three funding rounds your application has fallen in to. If you have any questions about any aspect of the guidelines, please email: dif@dfid.gov.uk

Macmillan - Helping You Help Others grant

Helping You Help Others is a grants programme specifically available to cancer self - help and support groups across the UK. Community Networks Development Coordinators are based across the country to assist with groups' applications and provide advice on a wide variety of group activities, development and opportunities available in your local area.

Macmillan supports groups with training, grants and resources, to help groups develop. New groups can apply for a £500 start-up grant, to help with their initial development and promotion of service. Grants have been awarded to emerging groups for promotional costs, printing, postage, venue hire, refreshments costs and speaker fees.

Start-up grants for new groups are assessed on a monthly basis from January through to December. The final closing date for Start-up grant applications this year is 1 December 2010. For more information and to request an application pack, please email:

resources@macmillan.org.uk or phone 020 7840 4936. The website address is <http://tinyurl.com/yarm9b9>

Helping you Help Others: Developing Grant is available to established groups who have been offering proven self-help and support regularly in their community. Groups can apply for up to £3000 to develop their activities.

Closing dates for Developing Grants in 2010: round one: 26 March 2010; round two: 2 July 2010; round three: 29 October 2010.

Groups can also apply for a Training and Development Costs Grant to cover the associated costs of attending, or hosting, a training event, workshop or conference.

For more information or to request a grant application pack, please email

resources@macmillan.org.uk or phone 020 7840 4936.

Macmillan Cancer Support, 89 Albert Embankment, London SE1 7UQ Website:

<http://tinyurl.com/yb5f3vn>

[Back to contents](#)

Volunteer News

Action Learning Sets for volunteer managers/supervisors

The Volunteer Centre Bromley, in partnership with Experts in Volunteering, will be developing a programme of Action Learning Sets for Bromley's volunteer managers and supervisors.

An Action Learning Set is a long established and internationally recognised development method, involving a small group (a set) that meets over several months. The small group provides challenge and support to its members to tackle their own work-based problems and implement their own solutions.

Each set involves five to six participants plus a facilitator. The set meets five times at intervals of between four to five weeks. During a meeting, everyone has equal 'air time'. This gives you the chance to outline the issue or opportunity that you want to tackle. You and the group work out a strategy, which you put into action during the next few weeks. At the next meeting, you report on how it went - any pitfalls, successes etc. Remember everything discussed within your set is completely confidential and 100 percent commitment and attendance is expected from each member of the set.

If you are a Volunteer Manager or Supervisor, action learning, with its element of peer support and emphasis on real workplace problem solving is an ideal learning tool for people who are often in a busy, isolated role in their own organisation, dealing with a wide range of people and issues.

The first sets will start in April, exact times and dates to be agreed by the people who wish to participate.

To register your interest, please contact Diane on 020 8315 1930 or e-mail dianed@communitylinksbromley.org.uk.

Student Volunteers – a national profile

For Student Volunteering Week, Volunteering England published 'Student Volunteers: A National Profile', based on research on volunteering by students in the 2006-7 academic year. Volunteering rates were highest among students studying medicine/dentistry and social sciences. See key finds, and download the report (PDF, 1MB) at [Volunteering England](#). (Source: Assn Volunteer Managers)

[Back to contents](#)

Legal News

Do you use recorded music where you work? Do you pay royalties?

Charities and other not-for-profit organisations will soon have to pay a licence to play recorded music in their own premises. NCVO's 'Don't Stop the Music' aims to draw attention to some legislative changes that come into force very soon.

According to the Government's own figures, the proposed changes may cost the community and voluntary sector up to £20 million a year.

Sign [NCVO's petition](#), or [visit the website](#) to find out more about this campaign.

[Back to contents](#)

Best practice, resources and offers

Local copywriter, editor and proof reader looking for VCO clients

Many years experience in communications and looking to support a local, voluntary organisations. Full CV available on request, email [Jenny Dalton](#) to discuss.

Free Health and Safety Diagnostic Tool

Free online diagnostic tool that will help you identify gaps or weaknesses in your organisation's health and safety management, generate a report suggesting how you can take action, and track your progress. Visit www.hsaccelerator.com

Free publications on commissioning, procurement and tendering

Four really useful free publications on commissioning, procurement and tendering, from Tendering for Care, NCVO/NAVCA, and the Commission for the Compact.

www.sandy-a.co.uk/managing.htm#publicservicesdelivery

[Back to contents](#)

Financial Management

Accounting for Heritage Assets

New accounting disclosures will apply to charities holding heritage assets for accounting periods beginning on or after 1st April 2010.

The new accounting standard 'Financial Reporting Standard 30: Heritage Assets' published by the Accounting Standards will require information about the nature and scale of heritage assets held and policies for their acquisition, preservation, management and disposal. Information about public access to heritage assets held is also required.

Where information is available on the cost or value of heritage assets this should be presented in the balance sheet separately from other tangible fixed assets.

Heritage assets are defined by the new standard as 'those tangible assets with historical, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture'.

The SORP Committee has prepared an information sheet, which summarises the additional disclosures and information required by the new standard.

[SORP Information Sheet 3](#) – Financial Reporting Standard 30: Heritage Assets (Version January 2010) provides further guidance.

This is a reminder from the Charity Commission. For more information and support for your group's accounting and financial management, please contact Maroof, your local community accountant on 020 8315 1919 or e-mail: maroofa@communitylinksbromley.org.uk

[Back to contents](#)

Membership

Join Community Links Bromley

Benefits of becoming a member of Community Links Bromley are many. Here are a few:

- Membership is free
- Specialist advice and support services
- Inclusion in the Directory of Local Voluntary Organisations
- Community library with over 500 titles
- Specialist funding information service
- Networking events
- Forum events
- Benefit from CLB's strong relationship with statutory authorities
- Opportunity to elect CLB trustees and attend the AGM
- Free or discounted prices on members' events
- Advertising job adverts and events on our website and e-bulletin free
- Volunteering brokerage and representation.

Membership of Community Links Bromley (CLB) is open to charities, voluntary organisations and community groups operating for the benefit of Bromley people and those groups whose aims are compatible with those of CLB. To become a member your organisation needs to fulfil these criteria.

Please note that CLB is a company limited by guarantee. Therefore all members are liable for the sum of £1 if CLB should be wound up.

To apply or to check the full criteria, download the [membership form and criteria](#). Or contact Sue Lee on 0208 315 1902.

If you aren't sure whether or not your organisation is a member, follow this link to the full [membership list of Community Links Bromley](#).

[Back to contents](#)

About the email bulletin

Contact Details

The editor is Philippa Leary, Membership, Information & Communications Officer, Community Links Bromley. Our website is at www.communitylinksbromley.org.uk

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