



**INNOVATION FUND**

**APPLICATION FORM**

The aim of the Fund is to encourage creativity, find solutions to local gaps in provision and improve Bromley Well service delivery. Applications will be assessed against the Innovation Fund criteria (set out overleaf), so please give as much detail as possible to ensure the criteria are fully addressed.

If eligible, the application will be considered by the Bromley Well Programme Board – Innovation Fund Panel.

**Please do not submit this paper application form – applications are to be submitted on the [Community Links Bromley online grant portal](#).**

|  |  |
|--|--|
| <b>TITLE OF PROPOSAL:</b>  |  |
| <hr/>  |  |
| <b>Amount of grant applied for:</b>  |  |
| <b>Relevant specialism/pathway(s):</b>   |  |
| <b>Name of lead organisation:</b>  |  |
| <b>Contact details:</b>  |  |
| <b>Date of application:</b>  |  |
| <hr/>  |  |
| <b>Outline of proposal (including timeline, evidence of need, targeted cohort)</b> |  |
|  |  |
| <hr/>  |  |
| <b>Anticipated outcomes</b>  |  |
|  |  |
| <hr/>  |  |
| <b>What will be the impact of the proposal and who will benefit?</b>               |  |
|  |  |

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|  |
| <b>Outline the capacity of the organisation to deliver this initiative</b>           |
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|  |
| <b>Describe how the project will have a sustainable effect when the funding ends</b> |
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| <b>How will the project deliver value for money?</b>                                 |
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| <b>Please include a financial breakdown of the proposal</b>                          |
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| <b>Proposed monitoring method and performance indicators</b>                         |
|  |

The Innovation Fund may not be used for projects which support everyday business as usual, such as:

- On-going costs
- Maintenance costs
- Equipment or system maintenance/set up
- Meeting higher levels of demand than anticipated in service areas of the core contract.
- Initiatives which duplicate current provision (exceptions may be possible if delivered in a different way or demonstrate different outcomes)
- Paying for deficits elsewhere in the organisation

## PART B: ASSESSMENT

*To be completed by LBB authorised officer*

### Scoring

*0 = No or little evidence*

*1 = Meets at least 2 of requirements within the criteria*

*2 = Meets all requirements with the criteria*

*A bid must score a minimum of 7 to be considered by the Bromley Well Programme Board.*

|  |              |  |
|--|--------------|--|
| <b>Title of bid:</b>   |              |  |
| <b>Date of assessment:</b>   |              |  |
| <b>Assessed by (name and contact details)</b>  |              |  |
| <b>Criteria</b>  |              |  |
|  | <b>Score</b> |  |
| <p><b>OUTCOMES</b></p> <p><i>A strong bid will:</i></p> <ol style="list-style-type: none"> <li><i>1. Focus on at least one of the outcomes from the service specification (see below), demonstrating appropriate performance measures in place to measure and demonstrate how the use of the fund will meet outcomes.</i></li> <li><i>2. Demonstrate clear alignment with Bromley Well contract KPIs</i></li> <li><i>3. Provide evidence of co-production</i></li> </ol> <p><i>There are six key overarching outcomes for the Bromley Well Services that will maximise impact. These are:</i></p> <ol style="list-style-type: none"> <li><i>a) To reduce the requirement for unplanned care resulting in emergency admissions;</i></li> <li><i>b) To prevent and delay the requirement for long term care packages;</i></li> <li><i>c) To support service users to remain independent in their local communities;</i></li> <li><i>d) To build capacity and capability in local communities by demonstrating social and economic impact;</i></li> <li><i>e) To leverage in further external funding to the sector;</i></li> <li><i>f) To shape local services to facilitate social benefit to service users creating added value.</i></li> </ol> <p><b>Comments</b></p> |              |  |

**IMPACT**

*A strong bid will:*

- 1. Deliver significant improvement to the service users as outlined in the service specification or through support to the sector*
- 2. Include a provision that is not delivered currently by the contract or any other contracts held by the Council*
- 3. If the fund is to be used to target other groups or areas then reasonable justification must be given i.e. gap in local provision identified.*

**Comments**

**CAPACITY**

*A strong bid will:*

- 1. Address what resources will be used to deliver the initiative*
- 2. Identify risks to carry out the project and ways of mitigating this risk*
- 3. Be realistic, achievable and present a coherent timeline*

**Comments**

**SUSTAINABILITY**

*A strong bid will:*

- 1. Demonstrate the sustainability of the impact of the project, creating long term benefits*
- 2. Demonstrable added value*
- 3. Provide an exit strategy is clear/realistic*

**Comments**

**VALUE FOR MONEY**

*A strong bid will:*

- 1. Provide a breakdown of costs*
- 2. Demonstrate how these will not duplicate any existing funding streams from the Council or CCG.*
- 3. Set out how value for money will be achieved within the costings proposed*

**Comments**

|                                  |  |
|----------------------------------|--|
| <b>TOTAL</b>                     |  |
| <b>Funding Awarded? (yes/no)</b> |  |

**Bromley Well Programme Board Innovation Fund Panel Members**

| <b>Name</b> | <b>Position/Organisation</b> |
|-------------|------------------------------|
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|             |                              |
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|             |                              |