London Borough of Bromley

South East London Integrated Commissioning Board

Innovation Fund

The Format of the Bid

To support organisations to prepare to make their applications, here are the questions that will be asked on the online application form. Some questions are more important than others, so they carry a higher weighting in the scoring. Similarly, those questions will have a higher word count than questions with a lower weighting.

You will also be asked to upload a financial breakdown of the costs of your proposal.

Using AI to support your application

Artificial Intelligence (AI) tools can be a brilliant way to help enhance bidders' applications. However, some tools can generalise ideas and messages which you want to specify. Applications which are filled with detailed information, data and specifics on their programme across the questions tend to score better. We want to hear applications which are passionate about innovation over those which sound professional.

1. Your Proposal:

a. Grant requested: £

   (needs to be under £10,000)

a. Tell the panel about your proposal – What need will your project or service meet? Tell us about the **evidence** for the **local** need and tell us **who** you will be targeting your service at (please use local data where possible).

b. Tell us **how** your proposal will support adults with care and support needs and/or their unpaid carers.

c. Tell us **how** your proposal will help prevent adults needing to use health and social care services.

d. Summarise **how** your proposal will help meet the Innovation Fund's aims.

Weighting 20%

Word Count: 750

2. How your project offers something different to existing services

a. Tell us **how** your proposal will offer provision that is not delivered currently by any other contracts held by LBB/ or SEL ICB in Bromley or other voluntary or community sector enterprise organisations in the borough.

OR

b. Tell us **how** your proposal will deliver a service in a way that meets the needs of adults with care and support needs that do not access existing public services for assorted reasons.

Weighting: 20%

Wordcount: 500

3. Sustainability

The funding that the Innovation Fund provides is one off. Tell us **how** you plan to sustain the service when this funding ends. Sustainability can be financial or non-financial – it includes money, in-kind resources, and people resources, paid and unpaid.

OR

If your project is a one off, state **how** the outcomes of the project can be used in the future to support the Council/or Integrated Care System in Bromley's work.

Weighting: 20%

Wordcount: 500

4. Co-production

Tell us **how you have used co-production to support your project / programme proposal** and how this will continue during your project's delivery and evaluation of your project.

Weighting: 10%

Wordcount: 250

5. Social Value

What benefits will residents see because of your project and **how** do you plan to measure these? For example:

- local volunteer opportunities
- improved sense of wellbeing using measured outcomes
- local jobs for people with a disability or from a seldom heard community
- environmental enhancements
- apprenticeships
- re-purposing waste
- increased social cohesion.

(You may want to consider using the WELLBY measure which is located within the *Gathering data and information across the project* section within the Innovation Fund Guidance document).

Weighting: 5%

Wordcount: 125

6. Monitoring Progress and Evaluating Outcomes and the Impact of your Proposal

Tell us **how** you will you measure the success and social value of your project. For example, how will you monitor the project and **what** methods will you use, **what** performance indicators will you be keeping track of? Include particularly indicators that will show beneficial outcomes to people we support and their families and carers and wider communities (if applicable). (You may want to consider using some of the measures mentioned in the *Gathering data and information across the project* of the Innovation Fund Guidance document).

Weighting: 10%

Wordcount: 250

7. Organisational Capacity

Tell us about your organisation's capacity to deliver this proposal, so tell us things like the resources that will be used to deliver the proposal, including staff, volunteers, technology, match funding, or in-kind resources.

Weighting: 10%

Wordcount: 250

8. Risk and Mitigation

Tell us about risks that you have identified that might affect delivery of this proposal. For each risk, tell us what it is and the measures you will put in place to mitigate them. Include risks associated with workforce (paid and unpaid), programme / project retention, promotion, financial resources, and premises/cost of rents.

Weighting: 5%

Wordcount: 250